

CLNKids Board Meeting - Minutes

Wednesday, March 23, 2016

5:30 pm

Location: Sandia Labs Federal Credit Union – 1301 Britt Street SE

Attendance:

- **Present:** Michelle Peacock, David S. Martinez, Tiffany Bill, Robyn Admire, David Burwell, Martha Carpenter, Erin Englebrecht, Bill Lemen, Cliff McNary, Suzanne Mirabal, Whitney Schluter, Christy Thompson, Jered Trujillo
- **Absent:** Cathy Waseta, Mike Sievers, Amos Gonzales, Natalie Robinson-Bruner, Grace Spulak, Angela Merkert, Jennifer Hayden

Call to Order

- Welcome and Quorum Consensus – called to order at 5:42pm

Consent Agenda

- Approval of minutes from Prior Meeting – January 27, 2016

Committee Reports based on Strategic Plan:

- **Executive:**
 - Introduction
 - Thanks to Natalie Robinson Bruner for her service on the Board
 - Approval of BOD Member Agreement. All members will resign at the Annual Board meeting
 - Other Updates
- **Advocacy:**
 - Food drive during Summer 2016
 - Will be doing another one this summer – theme will be Christmas in July
 - Goal is to have 20 organizations help out
 - Drop off June 3 or 6; Pick up June 24 or 27
 - Robyn will send out the flyer again after Whitney updates it
 - Volunteer groups will once again decorate the boxes for us
- **Fund Raising**
 - Update on Annual Breakfast
 - Meet at the Marriott on the 11th at 5pm to help set up

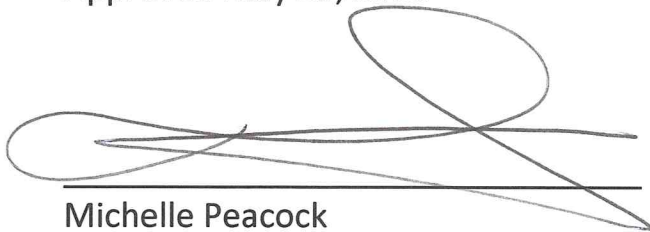
- Sponsorship update and ask
 - Goal was \$15,000; we at \$24,000
 - 60 table captains, goal was 55
- Fundraising Captain update and ask
- VIP list for breakfast
- Sponsor Platinum Event
 - Requesting ~\$5,000 to be approved by the Board to invite top 40-50 donors in a smaller venue as a thank you and recognize their support. Moved and approved.
 - Bill Lemen has already contacted Casa Redonya Winery to sponsor the event.
 - Board members should send ideas to Christy and Robyn within the next 30 days.
- **Executive Director:**
 - ED Report
 - NAESE onsite visit went well. Nothing major found only one minor item. What made it successful? Investing in the software to track education/training. The new Education Director, Erica, has been doing well and has encouraged increasing education and setting/maintain goals. CYFD nothing major except that the Fire Marshal has not been by; but we have been tracking our requests to have him come out. The Kellogg Grant is done this month – very successful! Thanks to Sagebrush Church for their day of service – paint looks great! Volunteers have been taking care of organizing the laundry room. We need to be looking at UW and that we may not be receiving as much funding from them this year – please keep this in mind when preparing for finance review at Annual Meeting.
 - Approval of policies and procedures
 - Financial policies and procedures added various items – must be signed by President and Treasurer (both Michelle).
 - Excited about the breakfast!
 - We were a finalist for Ethics Award
 - Spring Thaw – April 23rd
 - Sherri has a schedule (perhaps) of who is covering which slots. Sherri to send to Michelle
 - Legislative Session
 - It is good to have representation from CLNkids

- Bernalillo County Report – reviewed and approved - what does the 90 in (# of unduplicated children enrolled in Program that will be provided early childhood education (Michelle to ask Angela)
- HUD Report – reviewed and approved
- **Finance:**
 - Current Financial – Review/Approvals
 - In February our loss was only \$10,000 – amazing improvement!
 - No deficit this year
 - BCBS grant – we have been encouraged to apply again this year
 - Budget Meeting dates set / Annual Meeting
 - Finance Committee has already begun working on revised budget line items. The next Fin Comm meeting is open to the entire board – change location to CLNKids facility
 - May 25th BOD meeting.....location needed. Suzanne is looking and Jered has offered as well

Discussion/Action items:

- There will be a BOD meeting set for May 25th – we need a location for this meeting
- Jered follow-up with Amos on no committee
- Michelle follow-up with Cathy on no committee

Approved May 25, 2016



Michelle Peacock
Board President



Tiffany Bill
Board Secretary